

Revision Page

Revision No.	By-law(s) Amended	Date of Revision
R1	By-law #15	December 3, 2014
R2	By-laws #2 & #27	March 16, 2016

Summary of Revisions

Revision 1, effective December 3, 2014 – This revision removed the requirement that an Annual General Meeting (AGM) be held within six months of the current fiscal year. The rationale for the change was to provide clarity when the Board is to call its AGM and to give flexibility in where and when the AGM should be held to allow maximum opportunity for broad BCIMCA membership opportunity for representation.

Revision 2, effective March 16, 2016 – This revision removed the requirement that members must curl regularly in a daytime league. The rationale being that increasingly more curlers are working past their 60th birthday or have other daytime obligations that preclude them from curling in a daytime league. Further, some clubs do not have a daytime league and the curlers who are 60+ years of age at these clubs should not be restricted from joining the BCIMCA. This revision also recognizes the ladies who are members of the BCIMCA; and in some instances, for several years.

BRITISH COLUMBIA INTERIOR MASTER CURLERS'
ASSOCIATION
CONSTITUTION

PREAMBLE

1. The name of the society shall be British Columbia Interior Master Curlers' Association, herein after referred to as the Association.

2. The object of the society is to organize, foster and extend the game of curling within the ranks of the over-sixty curlers in the Interior of the Province of British Columbia, and to encourage good fellowship and healthy exercise for its citizens.

BYLAWS

Bylaw#1 – Office

The office of the Association shall be at such address within the Province of British Columbia as the officers of the association shall from time to time determine.

Bylaw#2 – Membership

Any resident of the Province of British Columbia, being an individual of good repute and interested in perpetuating the game amongst senior citizens, of the full age of sixty years or over by December 31 in the current curling season and by being an regular member of a Curling Club league shall become a member of the Association by paying a fee which will from time to time, be established.

Bylaw#3 – Membership Dues

The annual membership dues will be such sum as the delegates in the Annual Meeting or Extraordinary Meeting, may decide.

Bylaw#4 – Loss of Membership

Membership in the Association shall be forfeited for the following reasons:

- a. Failure to pay the Annual Membership Fee.
- b. On being found guilty of any action subversive to, or contrary to the aims and objects Bylaws and Rules of the Association.

Bylaw#5 – Board of Directors

The Board of Directors shall consist of the following:

- a. Immediate Past President, the President, Vice-President, Secretary-Treasurer, and one Director elected from each Zone. President and Vice-President shall be elected from the membership by the delegates. The Directors shall appoint a Secretary-Treasurer to the Board of Directors. Each member of the Board of Directors shall be eligible for re-election to any office but must be a member in good standing.
- b. Delegates at the Annual Meeting or Extraordinary Meeting shall be each affiliated Club President or its appointee. They shall represent their clubs at the Annual Meeting or any Extraordinary meeting for the purpose of electing officers and/or advising the Board and/or changing the Constitution and Bylaws.
- c. For the purpose of administration, the interior of the province will be divided into Zones. The Zone boundaries will be established by the directors. New Zones may be added at the discretion of the Directorate.
- d. Zone Directors shall be elected from the Zone membership by the eligible delegates from the member clubs. The Zone Director or its appointee will act as Chairman of all Zone Meetings and will represent his Zone as a director at all Extraordinary or Annual Meetings.
- e. New officers will take over their duties of office at the beginning of each fiscal year.

Bylaw#6 – Powers of Board of Directors

- a. The business of the Association shall be conducted and managed by the Board of Directors who may exercise all such powers and do all such acts and things as may be exercised or done by the Association and are not by these By-Laws or by Statute expressly directed or required to be done by the Association at a General Meeting of the representatives.
- b. A majority of the Board of Directors then in office shall constitute a quorum for the transaction of business. Questions arising at any meeting of the Board of Directors shall be decided by a majority of votes of those present. In the event of an equality of votes, the Chairman of the meeting shall have the deciding vote.
- c. A resolution in writing assented to by the signatures of each member of the Board of Directors shall be as effective and of the same force as though it had been duly passed at a meeting of the Board of Directors.
- d. The Board of Directors may meet together for the dispatch of business, adjourn, and otherwise regulate their meetings, as they deem fit. On the requisition of the President, Vice President, or any two Directors, the Secretary-Treasurer shall summon a meeting of the Board of Directors.

- e. Eligible members of the Association as they may deem expedient, and any committee so formed shall, in the exercise of the powers so delegated conform to any rules or regulations that may be imposed upon them by the Board of Directors. A majority vote of such committee shall govern, and a quorum of such committee for the dispatch of business shall be a majority. The Chairman of such committee, if not chosen by the President or otherwise provided for, shall be chosen by the committee members. The Chairman of such committee shall have the deciding vote in the event of an equal vote. A committee may meet, adjourn or otherwise regulate their procedure as they deem fit.
- f. All acts done at any meeting of the Board of Directors or a committee thereof or any person acting as a member of the Board of Directors or a committee thereof shall, notwithstanding that it afterward be discovered that there was some defect in the appointment of any member or members, or that they or any of them were disqualified, be as valid as if every such member or members had been duly appointed, and "deemed" qualified as a member of the Board of Directors or committee thereof.

Bylaw#7 – Vacation of Office

A person ceases to be a member of the Board of Directors by:

- a. No longer having the qualifications for office.
 - b. Being absent, without leave from the Director's meeting for three successive regular meetings of the Board of Directors
 - c. Self-resignation in writing to the Association
 - d. A resolution passed by a two-thirds vote of those present at an Extra-Ordinary of delegates called for the purpose of membership termination.
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- 1. In the event of any vacancy occurring in the Board of Directors, the remaining members, so long as there remains a quorum in office, may fill the vacancy from among the members of the Association, having the necessary qualifications, and the person so appointed shall hold office for the unexpired term of office of the person who created the vacancy. Such appointee shall be from the Zone in which the vacancy occurred.
 - 2. Should any vacancy occur in the Board of Directors, the remaining members of the Board of Directors shall continue to act notwithstanding such vacancy and the act of such remaining members shall be valid.

Bylaw#8 – Honorary Office

The Association may at the annual Meeting, elect honorary officers.

Such honorary officers shall hold office for one year and their office shall be honorary only. Each honorary officer may be re-elected.

Bylaw#9 – Duties of the President

The President shall:

- a. Preside at all meetings of the Association and apply and enforce the constitution, by-laws, and the rules of the Association.
- b. Shall sign the minutes of all meetings after they have been confirmed, and sign all official documents.
- c. Oversee the assets and records of the Association, approve the payment of accounts, and shall countersign all cheques and other orders for the payment of money by the Association.
- d. Perform such acts and duties as may be required by the members of the Association, the Association By-Laws, and that may be incident to the President's office.
- e. Call meetings of the Association whenever deemed necessary and shall act as ex-officio member of all committees.
- f. Annually appoint a qualified member to act as liaison with the Pacific Coast Masters Curlers Association. The President may delegate the President's duties as he deems expedient to the Vice-President or, in the Vice-President's absence, to another Director.

Bylaw#10 – Duties of the Vice-President

The Vice-President shall assist the President in the discharge of his/her duties, and in the absence of or disability of the President, act in his/her stead.

Bylaw#11 – Duties of Secretary-Treasurer

The Secretary-Treasurer shall:

- a. Record minutes of all meetings
- b. Ensure that all statements, certificates, records and reports required by the officers, members, and law, are properly kept and files.
- c. Work under the directions of the President and carry out policies formulated by the Board of Directors.
- d. Keep proper accounting records of all monies, assets and liabilities of the Association and exhibit such records when called upon to do so.
- e. Account for all receipts and disbursements of money of the Association through a properly maintained bank account.

The Secretary-Treasurer may be required to give such bond for the faithful performance of his/her duties as the Board of Directors in their uncontrolled discretion may require, and no member of the Board of Directors shall be liable for failure to require any bond or for the insufficiency of any bond or for any loss by reason of the failure to receive any indemnity thereby required.

Bylaw#12 – Banking

- a. The bank or depository of the funds of the Association shall be such *Chartered* Bank or Credit Union as from time to time may be determined by the Board of Directors. All cash, cheques, drafts, notes and other negotiable instruments received shall be deposited in the bank or depository within a reasonable time of their receipt, and all disbursements for the payment of accounts, services rendered and other payments shall be made by cheque drawn on the bank or depository. The signing authorities shall be any two of the President, Vice-President, and Secretary-Treasurer.
- b. The Secretary-Treasurer shall, unless and until otherwise determined by the Board of Directors, arrange, settle, balance, and certify all bank or depository books and accounts between the bank or depository and this Association and shall sign for and receive all cancelled cheques and vouchers from the bank or depository.

Bylaw #13 – Financial Records

As this Association is not a Reporting Association it is not required to have an Audit.

- a. The Association will keep proper accounting records of all its financial and other transactions.
- b. The Financial Statements shall be signed by at least two board members and must be for a period not more than six months before the Annual Meeting.
- c. The Board may request that a review of the financial transactions be done after the year end. This review to be completed by a member or members who are not on the Board.

Bylaw#14 – Fiscal Year

The fiscal year of the Association shall end on the last day of May.

Bylaw#15 – Annual Meeting

The Annual Meeting of the Association shall be held within of the fiscal year end at a place and time as designated by the Board of Directors.

ORDER OF BUSINESS AT THE ANNUAL MEETING SHALL BE:

1. Examination of credentials of those present
2. Reading of the Minutes of the last Annual Meeting
3. Reading of the Minutes of Extra-ordinary meetings of the past year
4. Business arising out of Minutes
5. Financial Report by the Secretary-Treasurer and the review if requested
6. Correspondence
7. Reports of special or standing committees and report of Zone Directors
8. Report of the President
9. Election of Officers and appointment of Secretary-Treasurer
10. Other business
11. Adjournment

Bylaw#16 – Extraordinary Meeting

- a. All meetings of the Association, other than the Annual Meeting, shall be Extraordinary meetings and shall be called by the President, or as otherwise provided for in these bylaws, and shall be held at a time and place to be decided by the President or his Deputy.
- b. An Extraordinary meeting may be called on a written requisition signed by any six members of the Association in good standing, directed to the Secretary-Treasurer, and stating therein the nature of the business to be transacted.
- c. Order of Business at an Extraordinary Meeting shall be:
 1. Reading of the Minutes of the last Extraordinary meeting held within the fiscal year, if any
 2. Business for which the meeting was called
 3. Adjournment.

Bylaw#17 – Notice of Meetings

All Annual meetings shall be held as prescribed in Bylaw #15. Notice of Annual and Extraordinary meetings shall be given to all member clubs at least ten days prior to the date thereof, stating date, time, and place of such meeting and giving the nature of the business to be presented to the meeting.

Bylaw#18 – Quorum

Any eight of the combined directorate and delegates shall be considered a quorum at any Annual Meeting, or Extraordinary meeting. If within one-half hour after the time appointed for such a meeting, a quorum is not present, the meeting if called by member requisition shall be dissolved. In every other case it shall stand adjourned until the same day, time, and place in the next week, and if at that meeting, a quorum is not present within one-half hour after the time appointed for the meeting, the representatives present shall constitute a quorum.

Bylaw#19 – Notices

Any notice may be given to members by the President, Vice-President or Secretary-Treasurer of the Association in writing, either personally or by sending it by e-mail or prepaid post to the address last registered in the records of the Association. When a notice is sent by post, service of this notice shall be deemed to have been made by properly addressing, numbering and posting the notice or the envelope containing the notice.

Bylaw#20 – Motions and Resolutions

All motions of consequence and resolutions made at Annual Meetings or Extraordinary meetings shall be received in writing and they shall be signed by the mover and the seconder at least 14 days prior to the meeting. A motion or resolution that has been voted upon and failed to pass shall not be submitted again at the same meeting, even though in different form but of the same substance.

All motions and resolutions shall require a majority vote to be carried, unless otherwise provided by law or by these by-laws.

Bylaw#21 - Voting

- a. At all Annual Meetings and Extraordinary meetings voting on motions or resolutions shall be by a show of hands in the first instance but if desired by the President or Chairman, or upon demand from the floor, a standing vote or secret ballot shall be taken.
- b. Each person entitled to vote shall have one vote only.
- c. For the election of officers, voting shall be by show of hands, standing vote or by ballot, upon such ballot, each person entitled to vote, shall write the name of the member or members for whom he is voting.
- d. In the event of an equality of votes, the President or Chairman shall have the deciding vote.
- e. A declaration by the President or Chairman that a motion or resolution has been carried by a sufficient majority, or lost, as the case may be, and an entry to that effect in the minute book of the Association shall be conclusive evidence of the fact without proof of the number of votes in favor or against such motion or resolution.

Bylaw#22 – Inspection of Accounts and Records

The Board of Directors shall from time to time determine whether, and to what time and place and under what conditions or regulations, the accounts and records of the Association or any of them, shall be open for the inspection of any member. No such member shall have any right of inspection of accounts or records or documents of the Association except as may be offered by statute, authorized by the Board of Directors, or by resolution of the Association in Annual or Extraordinary Meetings.

Bylaw#23 – Alteration of By-Laws

The by-laws of the Association may be altered or amended by resolution which may be presented to an Annual Meeting or to an Extraordinary Meeting, but written notice of such motion must be delivered to the Secretary-Treasurer at least thirty days prior to this Annual Meeting or Extraordinary Meeting called for the specific purpose of considering the proposed resolution. Such Extraordinary resolution to pass shall require a majority of two-thirds of the votes cast when the proposed resolution is considered.

Bylaw#24 – Proxies

Member Club Presidents or their appointee may vote by Proxy for or against a resolution put before the Association at any Annual General Meeting or at an Extraordinary Meeting. The Proxy vote may only be made by Mail, Fax, or Internet and must be received by the Secretary at least five days prior to the meeting to be valid.

Bylaw#25 – Borrowing Powers

The Board of Directors may, and hereby are authorized to:

- a. Borrow money upon the credit of the Association upon such terms and conditions as to repayment, payment of interest or otherwise as they deem expedient.
- b. Limit or increase the amount to be borrowed.
- c. Issue Promissory Notes, Bills of Exchange, and other negotiable or transferable instruments subject to the By-Laws herein.

Bylaw#26 – Rules of the Game

- a. During any BCIMCA bonspiel or play down shall be governed by the “Rules of Play of CurlIBC”.
- b. Excepting as provided herein above, the Association and it’s members shall be governed by the Rules of the Game as formulated and set forth from time to time by the Rules of Play of CurlIBC. In the event that such rules do not provide for a particular situation which might arise, the directorate will formulate a local rule to cover such a situation.

Bylaw#27 – Competitions

- a. Competitions are held annually amongst curlers in the Association and in conjunction with the Pacific Coast Master Curlers' Association.
- b. Each Zone is responsible for holding Zone playdowns in each competition offered by the Association.
- c. The Pacific Coast Master Curlers' and the BC Interior Master Curlers' alternately host the Annual Combined Provincial Championship in Clubs selected on a rotating basis from within the respective Zones of each Association.
- d. The following competitions are held annually:
 - The 60+ Men's Championship - This competition is open to all male curlers within a Member Club who have reached the age of 60 years as of December 31 in the current curling season and who curl regularly in a league and who have paid annual fee. The Walter Hobbs Trophy is awarded to the BC Interior team which has the best winning record against the BCIMCA Zone representatives.

The Jack McAllister Trophy is awarded to the overall 60+ winning team at the Combined Provincial Championship.

The 70+ Grandmasters Championship competition is open to all male curlers within a Member Club who have reached the age of 70 years as of December 31 of the current curling season and who curl regularly in a league, and who have paid the annual fee. The 70+ Interior Grand Masters Plaque is awarded to the BC Interior team which has the best winning record against the BCIMCA Zone representatives. The Combined 70+ Grand Masters Plaque is awarded to the overall 70+ winning team at the Combined Provincial Championship.

The 60+ Ladies Championship – This competition is open to all female curlers within a Member Club who have reached the age of 60 years as of December 31 in the current curling season and who curl regularly in a league and who have paid the annual fee. The Director's Trophy is awarded to the BC Interior team which has the best winning record against the BCIMCA Zone representatives. The Combined Trophy is awarded to the overall 60+ winning team at the Combined Provincial Championship.

The 60+ Mixed Championship is a Mixed – two men, two ladies competition and is open to all male and female curlers within a Member Club who have reached the age of 60 years as of December 31 of the current curling season and who curl regularly in a league, (Men's, Ladies, or Mixed) and who have paid the annual fee. A Trophy or Plaque will be awarded to the successful BC Interior Mixed Team which has the best winning record in the annual competition against the BCIMCA Zone representatives.

Any other competitions the Board of Directors may approve.

Approved by the Board of Directors at the Extraordinary Meeting Dated Sept. 28/10

President

Secretary

Past President

Paul Beattie

A Stavenjord

Bill Carr